

Misterton Parish Council

Minutes of the Annual Parish Meeting and Annual Parish Council Meeting held on 21st May 2019 At 6.30pm, WI Hall, Misterton

Present:

Cllr Iain Rowland (Chair) Cllr Andrew Callow Cllr Abigail Rousell
Cllr Viv Rowe Cllr Brian McNeill
Cllr Geoff Restorick Cllr Graham White

In attendance

Mrs K Sheehan (Clerk), 5 members of the public.

Annual Parish Meeting

19/049. **Welcome and Introduction – Chairman**

Cllr Rowland welcomed everyone to the Annual Parish Meeting

19/050. **Chairman's annual report (including annual report of the Recreation Ground Trust)**

Cllr Rowland reported that:

- Following recent Parish elections, eight councillors had returned to serve another term. He extended his thanks to councillors past and present for their efforts on behalf of the village;
- The major project of the past year was the Chapel roof replacement which was now completed, with thanks to the Lottery Awards for All funding;
- Parking remains a major issue and the working party established last year is trying to improve things although there are no easy answers;
- Community Speed Watch has been efficiently managed by Mrs Diane Bradley over the past years. Mrs Bradley has decided to step down and our thanks go out to her for her time and efforts – any volunteers to take over will be warmly welcomed;
- Village clean up went well and suggestions have been received to repeat it in the autumn;
- The Recreation Ground Trustees have achieved final separation from the Parish Council and are now operating the correct procedures as advised by the Charity Commission;
- The MUGA needs some attention - both lines and surface need freshening up and we will look at this during this financial year.

19/051. **Annual Report from County and District Councillors**

All County and District Councillors had tendered apologies due to a clash with their Annual meetings.

19/052. **Annual Reports from:**

- Misterton Roads Group** - representative in attendance but no questions raised;
- Parking Working Group** – Cllr White (Chair, PWP) reported that the PWP was assembling a large map for a working base for suggestions, public contributions were welcome and it was envisaged that a public meeting would be held once proposals were assembled.
- Friends of Misterton Cemetery Chapel** – Cllr Rowe (FoMCC liaison) reported that the Friends were pleased with the Chapel roof replacement, some confusion had arisen over request for contribution to the project, monies held by the Friends were earmarked for redecoration, organs, maintenance and upkeep and had recently paid for the Remembrance Tree in the Cemetery. Future plans were to repaint the walls and floor and volunteers were always welcome.

19/053. **Public Open Forum – 15 minutes**

Members of the public attending raised issues regarding:

Misterton Parish Council

- Parking – it was hoped that the Roads Group and Parking WP would work closely over any new proposals, concerns remained over HGVS through the village.
- Wheelie bins were being ‘parked’ across pavements on a Monday morning, forcing pedestrians to step out into the road. Clerk agreed to raise this in Misterton Magazine.
- Concerns were raised over the ‘hire’ of the MUGA and its availability to members of the public. Councillor Rowland clarified that some organisations had ‘user agreements’ and made donations towards upkeep costs. It was agreed that the Trustees would review the agreements in June and make sure the situation was clearly communicated.

With no further issues raised, Cllr Rowland closed the APM.

Annual Parish Council Meeting

(Declarations of Acceptance of Office and Registration of Interests were completed and signed)

19/054. Election of a Chairman 2019/20

A proposal for Cllr Iain Rowland as Chair was received.

Proposed: Cllr White Seconded: Cllr Rowe RESOLVED

19/055. Election of a Vice Chair 2019/20

A proposal for Cllr G Restorick as Vice Chair was received.

Proposed: Cllr Rowe Seconded: Cllr White RESOLVED

19/056. To consider co-opting to the vacant position on the Council

No volunteers came forward to fill the space. Applications would be welcomed via the Clerk.

19/057. To consider membership of working groups for 2019/20

Cllr Restorick – PC liaison to Roads Group

Cllr Rowe – PC liaison to FoMCC

Membership of Parking Working Group unchanged

19/058. To reaffirm Standing Orders, Financial Regulations and Code of Conduct

All core documents reaffirmed. Clerk noted that she had scheduled all of these for a refresh this year.

19/059. To confirm that Misterton Parish Council meets the criteria for the General Power of Competence and to resolve to adopt and exercise the GPC

With over two thirds of the membership of the Parish Council having stood for election, and the employment of a qualified Clerk, it was resolved to adopt and use the General Power of Competence.

Proposed: Cllr Rowland Seconded: Cllr Rousell RESOLVED

19/060. To review bank mandate

Signatories to remain Cllrs Rowland and Restorick, with the addition of Cllr Abigail Rousell.

Furthermore, it was resolved that the Clerk could act on behalf of the Parish Council in any transaction or communication with the bank other than the signing of cheques.

Proposed: Cllr Rowland Seconded: Cllr Rousell RESOLVED

Annual PC meeting closed.

May monthly meeting of the Parish Council

Misterton Parish Council

f. To note any payments received

<u>RECEIPTS to 10.05.19</u>						
Receipt no	Date	Name	Payment for	Amount	Budget line	
30	10.04.19	SSDC	Precept	£ 22,332.00	Precept	
	10.04.19	HSBC	Interest	£ 1.52	Interest	
	10.05.19	HSBC	Interest	£ 1.47	Interest	
	10.05.19	RETURN PAYMENT	EON - u/p bill 18/19	£ 13.16	Misc	

g. To note any updates to the Risk Register

It was noted that the Defibrillator rotas were being updated and reissued. Risk Register duly noted.

h. To receive an update on accessibility compliant website

Cllr Callow hoped to be in a position to update members at the June meeting.

19/067. Highways and Footpaths

a. To receive a report from the Parking Working Group (PWG)

As per Annual Parish Meeting minutes (above).

b. To consider a fingerpost refurbishment programme

Clerk reported that she had spoken with a local forge who were going to undertake an initial free of charge condition survey and report back with costings.

19/068. Amenities

a. To consider future of cemetery gateposts

Further to recent damage to the LH gatepost, members discussed whether it would be prudent to replace or reconfigure the gateposts. The posts had been damaged a few years ago and due to the difficult angle of the gateway, likely to be damaged again. It was agreed to remove the damaged post in the meantime for safety reasons while options for improving access/visibility and safety were considered.

19/069. Items for the next meeting

To be advised to the Clerk seven days in advance of agenda publication.

19/070. Date and location of next meeting

The next meeting was confirmed for Tuesday 18th June 2019, 6.30pm, WI Hall.