

Misterton Parish Council

Minutes of the Parish Council meeting held on 19th June 2018
At 6.30pm, WI Hall, Misterton

Present:

Cllr Iain Rowland (Chair)
Cllr Abigail Rousell
Cllr Vivienne Rowe
Cllr Graham White

Cllr Geoff Restorick
Cllr Brian McNeill
Cllr Mark Kilpatrick
Cllr Paul Gillard

In attendance

Mrs K Sheehan (Clerk)
Cllr M Best (SCC)
4 members of the public

18/052.Public Open Session

The applicant for a planning appeal listed on the agenda outlined her background reasons for the application, noting in particular the danger posed to her young family when getting in their vehicle by fast moving cars. Cllr Rowland thanked her for the additional information.

A representative of Misterton FC stated that he had written to the Trustees seeking permission to site a shipping container at the rear of the Village Hall for storage purposes, which would free up the existing store room for shower and changing purposes, now a requirement of the League for officials. The Clerk confirmed that this request was on the Trust agenda later that evening.

18/053.Apologies for absence

Apologies were received from Cllr Andrew Callow.

18/054.Code of Conduct and Declarations of Interests

Cllr Kilpatrick declared a personal interest in the appeal relating to Bridgefield by virtue of its proximity to his own property.

18/056.Minutes of the meeting held on 15th May 2018

The minutes were approved as a true and accurate record of the meeting.

18/057.Matters Arising from Minutes

None.

18/058. Reports

a. Report from County Councillor

Cllr Best reported that:

- Double yellow lines have been painted at entrance to the Bradfords site but outstanding actions remain, although work has started to the green
- SIS scheme bid for pavement improvements unsuccessful but instead referred to routine maintenance team for further investigation

b. Report from District Councillor

None.

c. Report from Chairman of the Parish Council

Cllr Rowland reported that:

- The Emergency Plan was nearing completion and a defibrillator awareness course would be taking place on 28th July. An agreement in principle was sought to use remaining CRISP funds to offset costs of the training.

d. Report from Misterton Recreation Field Trust

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Cllr Rowland reported that:

- Trust banking arrangements were being progressed
- The quality of mowing and strimming was under review
- New signage was being arranged

18/059.Planning including applications currently in circulation/determinations

a. 18/01370/S73 – R Furby, Land South of Crewkerne Station

No objections raised.

b. 18/01673/FUL – P Symes, Lawns, Mosterton Road

All members agreed to support this application.

c. APPEAL – 17/04872/FUL – Mr & Mrs Palmer, Bridgefield, Middle Street

Members noted that a planning appeal had been lodged in respect of the above application. Members were reminded that the Planning Inspector would only look at comments or information which differed or substantially added to their initial response. Members sympathised with the applicants' situation but felt that their original reasons for refusing the application remained and would make no further comments on this application.

d. Determinations

None.

18/060.Finance and Procedure

a. To agree invoices for payment and to note regular payments

<u>Voucher</u>	<u>Pavee</u>	<u>Details</u>	<u>VAT</u>		<u>Total Payment incl VAT</u>	<u>Budget Line</u>
40	CPRE	Membership	£	-	£ 36.00	Memberships
41	Cox & Co	Payroll	£	3.50	£ 21.00	Office
42	Misterton WI	Hall hire	£	-	£ 11.00	Room hire
43	Misterton Village Hall	Office rent	£	-	£ 45.00	Office
44	Vodafone	Phone/data card	£	1.27	£ 7.63	Office
45	EON	Electricity Rec	£	0.58	£ 12.25	Rec/MUGA
46	Play Inspection Co	Annual Inspection	£	13.00	£ 78.00	Rec
47	HMRC	PAYE (Q1)	£	-	£ 79.20	PAYE
48	Arien Design	Rec signage	£	8.66	£ 51.94	Rec
49	Staffing/office costs	Salary/ies	£	-	£ 554.65	Staff
		Mileage	£	-	£ 2.25	Mileage
		Office expenses	£	1.33	£ 22.03	Office
		Total VAT to reclaim	£	28.34		
TOTAL					£ 920.95	

Proposed: Cllr Rowland

Seconded: Cllr White

RESOLVED for payment

b. To note payments received

RECEIPTS 1st to 31st May 2018

<u>Receipt no</u>	<u>Date</u>	<u>Name</u>	<u>Payment for</u>	<u>Amount</u>	<u>Budget line</u>
9	21/05/2018	Stoodleys	Burial fees	£ 280.00	Cemetery
	10/05/2018	Money Manager #694	Interest	£ 0.51	Interest
TOTAL				£ 280.51	

Receipts NOTED.

c. To consider grant applications received:

a. FoMCC – deferred until completed form received

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- b. **CAB South Somerset** – a grant of £100 was agreed in recognition of the support offered to Misterton parishioners.

Proposed: Cllr M Kilpatrick

Seconded: Cllr G White

RESOLVED

- d. **To approve an updated Risk Register for 2018/19**

An updated Risk Register had been circulated. It was noted and duly adopted. Some discussion took place about the query relating to whether a tree safety survey had ever been undertaken. The Clerk agreed to contact Mr Andrews, a local arborist, to obtain an idea of cost for the Recreation Field and Cemetery (to include the side of Clark's Lane relating to PC ownership).

18/061.Amenities

- a. **To consider a request to remove cemetery bench for repainting**

Cllr Rowe confirmed that the family would contact the Clerk directly with further details.

- b. **To consider a report from FoMCC about tidying areas of the cemetery**

Members agreed some work was required but Cllr Rowe thought that a formal request would be made to the PC from FoMCC.

Action: Clerk to request Ranger to trim cemetery side roadside hedge and foliage around mirror.

- c. **To consider arrangements for WWI Centenary street poppies**

Action: Clerk to order 30 street poppies. Clerk to apply for 'There but not there' silhouette grant funding.

Pursuant to section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 the press and public were asked to leave the meeting due to the confidential nature of the business transacted in the following item).

18/060.Finance and Procedure (continued in closed session due to confidentiality)

- e. and f. **To consider the probationary period of the Clerk's contract/pay settlement**

Probationary period had been concluded successfully and the appointment made permanent. A salary adjustment to equate to SCP 27 on the 2018 SLCC/ALCC scale was made.

- g. **To consider the future of the Parish Office**

Some discussion took place about the future use of the Parish Office which is currently not being used. It was proposed to contact the Village Hall Committee with a view to terminating the occupation of the room and asking to locate a large lockable cabinet in the hall for archiving purposes.

Action: Clerk to contact Karen Scrase of the VHC for further information

18/062.Items for the next meeting

To be advised to the Clerk in advance of agenda publication.

Apologies were received from Cllrs Rowland and Gillard for this meeting.

18/063.Date and location of next meeting

The next meeting was confirmed for Tuesday 17th July 2018 6.30pm, WI Hall.