

Misterton Parish Council

Minutes of the Parish Council meeting held on 18th February 2020 At 6.30pm, WI Hall, Misterton

Present:

Cllr Iain Rowland (Chair)
Cllr Abbie Rousell
Cllr Graham White

Cllr Viv Rowe
Cllr L Bacigalupo
Cllr Andrew Callow

Cllr Brian McNeill
Cllr Paul Gillard

In attendance

Mrs K Sheehan (Clerk), 8 members of the public.

20/013. Public Open Session

Members of the public present raised the following issues:

- Recent flooding due to water from Cathole Bridge Rd/Henley Rd where drains have collapsed, causing issues for residents at junction. Agreed that sandbag kit would be delivered to the resident in question. Clerk had already raised with Highways and would continue to chase, asking for a site visit with residents to highlight the cause and identify possible solutions.

20/014. Apologies for absence

Apologies for absence were received and accepted from Cllr Restorick (appointment), as well as from SCC and SSDC Cllr Mike Best.

20/015. Code of Conduct and Declarations of Interests

None.

20/016. Minutes of the meeting held on 21st January 2020

The minutes were approved as a true and accurate record of the meeting and duly signed.

Proposed: Cllr Rousell

Seconded: Cllr Rowland

RESOLVED

20/017. Matters Arising from Minutes

None raised.

20/018. Reports

a. Report from County Councillor & District Councillor

None.

b. Report from Chairman of the Parish Council

Cllr Rowland reported that:

- The quiz night had been postponed to likely mid-April;
 - Recent poor weather had left a number of issues with fallen trees, flooding and thanks were extended to Parish Councillors who had been out to clear trees, paths and drains.
- #### c. Report from Misterton Recreation Field Trust
- User agreement with Misterton FC now in place;
 - CCTV installation was scheduled for first week in March

20/019. Planning including applications currently in circulation/determinations

a. 19/03482/S73 Crewkerne Key Site 1

b. 19/03483/S73 Crewkerne Key Site 1

No objections were raised to any of the amendments in these two applications.

c. 20/00070/S73 Land at Wellsprings Farm, South Perrott Road

Applicants (in attendance) were able to answer a number of questions about size and alterations to stable block. No objections were raised.

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- d. **19/02146/FUL – Land adjacent to Knowle Lane** – members noted that SSDC had refused this application.

20/020. Highways

- a. **To receive a report from the Parking Working Group (PWG)**

Noted that Clerk is still trying to organise a meeting with Highways for PWG to run through proposals but Highways under pressure due to recent weather events.

- b. **To consider future works for the Parish Ranger**

Members noted ongoing issues with communicating with the Ranger service – difficult to know when they are coming and no feedback is provided as to which jobs have been completed. Clerk to ask Ranger to prioritise following jobs:

- Moss and weeds on pavements in Packers Way;
- Cleaning of all bus shelters;
- Removal of brambles from play area.

Action: Clerk to look into possibility of hiring a lengthsman directly.

20/021. Amenities

- a. **To receive the cemetery inspection report**

To follow.

- b. **To note that the adoption of the bus shelters on Station Road has been completed**

Noted.

- c. **To consider whether the Council wishes to support an open letter from Bridport Town Council on the withdrawal of bus services**

Members considered the letter which had been pre-circulated and agreed to formally support the position of Bridport TC on this issue.

- d. **To consider the nomination of an ‘Environment Champion’ for SSDC**

Clerk was asked to advertise for this position in the Magazine.

- e. **To arrange for the distribution of trees received from SSDC**

Fifty trees had now been collected from the District Council and would likely be planted at the cemetery extension, with the agreement of the grazing farmer. Cllr White reported that he was obtaining three quotes for a stock proof fence and wire fencing to protect the new trees. The Clerk reported that the cemetery gatepost project had been registered for pre-application planning advice and was looking into the TPO status of the yew trees.

20/022. Finance and Procedure

- a. **To agree invoices for payment and to note regular payments**

| <u>Voucher</u> | <u>Payee</u> | <u>Details</u> | <u>VAT</u> | | <u>Total Payment incl VAT</u> |
|----------------|----------------------------|-------------------------------------|--------------|-------|-----------------------------------|
| 197 | Cox & Co | Payroll Services | £ | 3.50 | £ 21.00 |
| 198 | Misterton WI Hall | Room hire monthly meeting | £ | - | £ 15.58 |
| 199 | Vodafone | Telephone | | | |
| 200 | K M Dike | Cemetery maintenance | £ | 42.50 | £ 255.00 |
| 201 | SALC | Doc Management course | £ | - | £ 75.00 |
| 202 | Sitemarkd | Website deposit/hosting fee | £ | - | £ 210.00 |
| 203 | Staffing | Salary | £ | - | £ 581.10 |
| | | Mileage | £ | - | £ 22.95 |
| | | Expenses/office costs | £ | - | £ 2.80 |
| 204 | Misterton Rec Ground Trust | Donation from Misterton FC transfer | £ | - | £ 200.00 |
| | | Total VAT | £ | 46.00 | |
| | | | TOTAL | | £ 1,383.43 |

