

Misterton Parish Council

Peter Davidson, Crewkerne Town Clerk, introduced the proposal from CTC to formulate a joint Neighbourhood Plan (NP) stating;

- Benefits of having clearly defined areas of development and growth;
- Scope for the Plan including other villages, possibly Merriott and Haselbury;
- Likely to be a two-year project needing to be adopted via referendum with over 50% in favour of adopting the Plan;
- Legal weight of NP considerably greater and increases CIL contributions from 15% to 25% where NP in force.

Mr Davidson answered a number of questions relating to the process and costs, and agreed to research costs and provided an indication of the cost to MPC to the Clerk for consideration at the October meeting. It was noted that the development of the Plan would involve considerable staff time commitments and any Plan would need to be reviewed every 2-3 years.

Cllr Rowland thanked Mr Davidson for his time and Mr Davidson left the meeting.

b. 19/01235/FUL – Konli, Station Road

Members were broadly supportive of the principle of the suggested development but raised queries relating to the side elevations interfering with neighbouring properties' privacy. It was agreed to request that obscured glass be put in both side windows and to ask the Planning Officer to clarify and reissue the drawing labelled A-A as rooms labelled incorrectly.

c. 19/001168/FUL – Old Coal Yard, Station Road

Agreed in exchange for an undertaking from the developer that a footpath from the rear of the site to the Rec would be constructed, or a small S106 contribution to enable this to be done.

d. 19/02398/OUT – Land off Orchard Way

Members considered a resubmission of this application which had previously been agreed by the PC in 2016. As there were no changes between that and this application, no objections were raised.

Action: Clerk to submit responses to SSDC.

e. To note determinations: 19/00774/FUL – Kingshay Barton, Church Lane – APPROVED

f. To consider additional action in respect of (e) above

Correspondence had been received from Church Lane residents querying the decision above, particularly in respect of the potential business aspect of the site's use and suggesting an invitation for a representative from the A H Warren Trust to attend a PC meeting/meet with residents/councillors to address concerns and answer questions. Members felt this was an avenue worth pursuing and the Clerk was asked to issue an invitation to this effect.

19/102. Highways

a. To receive a report from the Parking Working Group (PWG)

The Parking Working Group summarised the consultation meeting held prior to the PC meeting. It was noted that the most 'popular' ideas seemed to be the extended 20mph zone, downgrading of the A356, traffic calming and some traffic lights. It was noted that more research on each of these would be required, as well as funding. Cllr Mike Best (SCC and SSDC) again highlighted that downgrading the A356 would result in loss of winter gritting and snow plough service through the village and would affect every community from Stoke through to Dorchester.

Action: PWG to write up notes and collate feedback for next meeting.

b. To consider future works for the Parish Ranger

- Finish black paint on signpost at Middle Street/Church Lane bend;
- Consideration to be given to a full specification for the Ranger to ensure key jobs are completed.

19/103. Amenities

a. To receive an update on the cemetery extension project

The Clerk reported that the documents were currently with solicitors and being progressed.

b. To receive the cemetery inspection report

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Noted. New grave decorations and glass mirror noted – Clerk asked to identify plot owner.
Action: Cllr White to identify suitable dates for annual cemetery tidy up morning.

19/104. Finance and Procedure

a. To agree invoices for payment and to note regular payments

<u>Voucher</u>	<u>Payee</u>	<u>Details</u>	<u>VAT</u>		<u>Total Payment incl VAT</u>		<u>Budget Line</u>
158	Cox & Co	Payroll services	£	3.50	£	21.00	Office costs
159	Misterton WI Hall	Room hire	£	-	£	11.00	Room hire
160	Vodafone	Telephone			£	23.84	Office costs
161	Southern Electric	Electricity - MUGA	£	10.98	£	230.69	TRUST - SEE CORRECTION
162	Cox & Co	Payroll services	£	3.50	£	21.00	Office costs
163	Misterton WI Hall	Room hire	£	-	£	11.00	Room hire
164	Vodafone	Telephone			£	23.84	Office costs
165	Staffing	Salary/ies	£	-	£	581.10	Staff
		Mileage	£	-	£	6.75	Mileage
		Office costs	£	-	£	1.83	Office costs
166	PKF Littlejohn	External Audit fee	£	40.00	£	240.00	Audit fees
167	K M Dike	July & August Cemetery	£	85.00	£	510.00	Cemetery
168	Fern Tree	Cemetery tree work	£	56.00	£	336.00	Cemetery
		Total VAT to reclaim	£	198.98			
TOTAL						£ 2,018.05	

Proposed: Cllr Bacigalupo

Seconded: Cllr Gillard

RESOLVED for payment

b. To note payments received

RECEIPTS to 10th September 2019

<u>Receipt no</u>	<u>Date</u>	<u>Name</u>	<u>Payment for</u>	<u>Amount</u>	<u>Budget line</u>
32	24-07-19	Misterton Village	Defib Donation	£ 100.00	Defib reserve
33	30-07-19	Bingo monies	Defib Donation	£ 291.80	Defib reserve
34	31-07-19	Stone (Horne)	Inscription	£ 25.00	Cemetery
35	31-07-19	Mark One	Muga donation	£ 150.00	Misc - to be refunded to Trus
	10-08-19	HSBC	Interest	£ 1.52	Interest
	10-09-19	HSBC	Interest	£ 1.52	Interest
	10-09-19	HSBC	Interest	£ 7.55	Interest
TOTAL				£ 577.39	

c. To note bank reconciliation

Noted.

d. To agree a contractor for the website upgrade

Contract for Accessibility compliant website awarded to Mark Diment.

Proposed: Cllr Rousell

Seconded: Cllr Rowland

RESOLVED

e. Refresh of MPC core documents and policies

New Financial Regulations and Standing Orders in accordance with latest NALC model documents.

Proposed: Cllr Rousell

Seconded: Cllr Rowland

RESOLVED

19/105. Items for the next meeting

To be advised to the Clerk seven days in advance of the meeting.

To include:

- Core documents refresh continued
- Neighbourhood Plan

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- Parish Ranger specification

19/106. Date and location of next meeting

The next meeting was confirmed for Tuesday 15th October 2019, 6.30pm, WI Hall.