

# Misterton Parish Council

## Minutes of the Parish Council meeting held on 17<sup>th</sup> April 2018 At 6.30pm, WI Hall, Misterton

### Present:

Cllr Iain Rowland (Chair)  
Cllr Abigail Rousell  
Cllr Vivienne Rowe  
Cllr Graham White  
Cllr Andy Callow

Cllr Geoff Restorick  
Cllr Brian McNeill  
Cllr Mark Kilpatrick  
Cllr Paul Gillard

### In attendance

Mrs K Sheehan (Clerk)  
3 members of the public

### 18/039. Public Open Session

Mrs D Bradly noted that a survey of HGVs passing through the village was undertaken in 2008 but since then this number was estimated to have doubled. She stated that the Roads Group were intending to do another survey to validate this and asked for any interested parties to make contact if they were available to help, likely to be in May.

Mr A Callow noted that a bus was repeatedly parking in close proximity to the pedestrian crossing. Some discussion took place about the legality of this situation and the classification of public service vehicles. Cllr Rowland agreed to look into this again, having undertaken some research on the matter previously.

In response to a query from Mr B Rousell about grass cutting at the Rec, Cllr Rowland stated that the grass cutting contract would be determined in the meeting of the Trustees later that evening. The Clerk was asked to write to Merriott Youth Football Club to remind them of the original agreement that training should take place outside the pitch lines to preserve the goal mouths.

### 18/040. Apologies for absence

Apologies were received from Cllr Mike Best of Somerset County Council.

### 18/041. Code of Conduct and Declarations of Interests

None.

### 18/042. Co-option of new Councillor

Following the resignation of Cllr Newbery, a casual vacancy had been advertised by the Parish Council and one expression of interest received from Mr A Callow. The co-option of Mr Callow to the Parish Council was proposed, seconded and duly resolved unanimously.

**Proposed: Cllr I Rowland**

**Seconded: Cllr M Kilpatrick**

**RESOLVED**

### 18/043. Minutes of the meeting held on 20<sup>th</sup> March 2018

The minutes were approved as a true and accurate record of the meeting.

### 18/044. Matters Arising from Minutes

None.

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## 18/45. Reports

### a. Report from County Councillor

Cllr Best was not present but had circulated an update to councillors on queries he had followed up with SCC Highways.

### b. Report from District Councillor

None.

### c. Report from Chairman of the Parish Council

Cllr Rowland reported that:

- He had attended a meeting of the Management Committee at the Old Mills site and reported that a number of issues remained outstanding and that efforts were being made to get Betterment to complete the works
- A noticeboard should be erected shortly in this area of the village.

### d. Report from Misterton Recreation Field Trust

Cllr Rowland reported that:

- The inspection rota was now up and running but members of the public were asked to report any defects to the Clerk via email on [mistertonpc@gmail.com](mailto:mistertonpc@gmail.com)
- The proposed move to a new electricity supplier would be confirmed in the later Trust meeting
- the proposal to grant an easement to the Tennis Club for drainage purposes was ongoing.

## 18/046. Planning including applications currently in circulation/determinations

### a. 18/00664/FUL – Misterton WI Hall, Middle Street

All members indicated their supported for this application and the Clerk was asked to contact the planning officer to report this.

### b. Determinations

Determinations since the last meeting were noted.

## 18/047. Finance and Procedure

### a. To agree invoices for payment and to note regular payments

#### PAYMENTS due since last meeting

<u>Voucher</u>	<u>Payee</u>	<u>Details</u>	<u>VAT</u>		<u>Total Payment incl VAT</u>	<u>Budget Line</u>	<u>Cheque Number/BACS</u>	
19	Somerset Landscapes	Cemetery maintenance	£	138.50	£ 831.00	Cemetery	100724	
20	Staffing	Salary/ies	-		£ 460.48	Staffing	100725	
		Mileage	£	-	£ 30.60	Mileage	"	
		Expenses	£	-	£ 2.80	Office costs	"	Total c
21	ICCM	Membership 18/19	£	-	£ 90.00	Memberships	100726	
22	EON	Electricity bill	£	1.40	£ 29.30	Rec	DD 3/4/18	
23	Cox & Co	Payroll services	£	3.50	£ 21.00	Office costs	SO 3/4/18	
24	Misterton WI Hall	Room hire	£	-	£ 11.00	Room hire	SO 3/4/18	
25	Misterton Village Hall	Office rent	£	-	£ 45.00	Office costs	SO 3/4/18	
26	Vodafone Ltd	Telephone			£ 35.50	Office costs	SO 3/4/18	
		Total VAT to reclaim	£	143.40				
		<b>TOTAL</b>			<b>£ 1,556.68</b>			

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**Proposed: Cllr Rowland      Seconded: Cllr White      RESOLVED for payment**  
**b.      To note payments received**

RECEIPTS 1st to 31st March 2018

Receipt no	Date	Name	Payment for	Amount	Budget line
5	07/03/2018	R Green Masons	Vallis inscription	£ 25.00	Cemetery
<b>TOTAL</b>				£ 25.00	

**Receipts NOTED.**

**c.      To note the end of year bank reconciliation/balances**

Noted.

**d.      To consider any grant applications received**

Members considered a grant application received for Misterton WI Hall to assist with the costs in replacing the windows. The WI had requested £150 towards costs in the hope that the improved building would be of benefit to the community. Cllr McNeill raised concerns over the type of organisations applying for grant funding and whether this would discourage independent fund-raising. Cllrs Rowland and Kilpatrick commented that the WI worked hard for the benefit of the community and the Hall was an excellent central asset. A proposal to grant the £150 as outlined in the application was received.

**Proposed: Cllr I Rowland      Seconded: Cllr M Kilpatrick      RESOLVED**  
**8 in favour, 1 against.**

**e.      To resolve to separate Parish Council and Recreation Field Trust banking arrangements**

It was agreed to set up a separate bank account for Trust transactions.

**Action: Clerk to draft a letter for Cllrs Rowland and Restorick to sign to assist with opening a new account**

**18/048.      Highways & Footpaths**

**a.      To confirm arrangements for the village clean up**

Members confirmed the date for the village clean up as 13<sup>th</sup> March.

**Action: Clerk to add this into the Misterton Magazine article and contact Streetscene depot to arrange to collect the relevant equipment.**

**b.      To consider a request for ‘Slow Signage’ on Unity Lane**

Members discussed this request from members of the public. It was thought to be worth pursuing and the Clerk was asked to look at the cost of ‘Slow’ road markings as well as ‘slow’ signage (both directions).

**Action: Clerk to establish process and cost of obtaining slow signage/markings on Unity Lane.**

**c.      To resolve a formal request to Somerset County Council for double yellow lines between Misterton Garage and Unity Lane entrance, and for a single car length to the other side of Unity Lane entrance**

Members discussed this proposal and agreed that although the advice given by Highways was to seek yellow lineage for a car’s length each side of Unity Lane, there were still people parking right up to and into the Garage access and obscuring visibility. The resolution made was to ask for double yellow lineage between the garage and Unity Lane, and for one car space the other side.

**Proposed: Cllr G White      Seconded: Cllr G Restorick      RESOLVED**

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## **18/049. Amenities**

### **a. To consider options for the Silver Street telephone kiosk**

The Clerk reported that no suggestions had been received in response to the Misterton Magazine article. A possible further defibrillator was discussed and Cllr Rowland agreed to see if any further funding was available from Crewkerne Hospital League of Friends. Cllr Callow offered to repaint the kiosk once the weather improved and the Clerk provided him with the BT maintenance guide for reference. Other possibilities for funding a further defibrillator were discussed.

**Action: Cllr Rowland to look at defibrillator funding options**

### **b. To resolve a proposal for the repair/replacement of the noticeboard at Turnpike Green**

Cllr Rowland reported that complaints had been received about the condition of this noticeboard, which was probably no longer repairable. Cllr Rowe offered to approach a contact to see if something similar could be made, otherwise a new one would need to be purchased.

**Action: Cllr Rowe to look into replacement board.**

*Pursuant to section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 the press and public were asked to leave the meeting due to the confidential nature of the business transacted in the following item).*

### **c. To consider tenders from contractors for grounds maintenance at Misterton Cemetery**

Following discussion of various tenders and additional details received re ad hoc cuts the contract was let to Somerset Landscapes Limited for the year.

**Proposed: Cllr G Restorick**

**Seconded: Cllr A Rousell**

**RESOLVED**

## **18/050. Items for the next meeting**

To be advised to the Clerk in advance of agenda publication.

## **18/051. Date and location of next meeting**

The next meeting was confirmed for Tuesday 15<sup>th</sup> May 6.30pm, WI Hall