

Misterton Parish Council

Minutes of the Parish Council meeting held on 15th October 2019
At 6.30pm, WI Hall, Misterton

Present:

CLlr Iain Rowland (Chair)	CLlr Abigail Rousell	CLlr Geoff Restorick
CLlr Viv Rowe	CLlr Brian McNeill	
CLlr Graham White	CLlr Andrew Callow	

In attendance

Mrs K Sheehan (Clerk), CLlr Mike Best (SCC, SSDC), 1 member of the public.

19/107. Public Open Session

No issues raised.

19/108. Apologies for absence

Apologies for absence were received and accepted from Cllrs Gillard and Bacigalupo (both away).

19/109. Code of Conduct and Declarations of Interests

None.

19/110. Minutes of the meeting held on 17th September 2019

The minutes were approved as a true and accurate record of the meeting and duly signed.

Proposed: CLlr Restorick

Seconded: CLlr Rousell

RESOLVED

19/111. Matters Arising from Minutes

None raised.

19/112. Reports

a. Report from County Councillor & District Councillor

CLlr Best reported that:

- The application at Wellspring Farm was being looked at the District Council – some confusion was apparent about whether the stable block position had later been revised – CLlr Best agreed to look into this;
- CLlr Best also agreed to investigate scheduled repairs to the broken gullies in Middle Street (NB this work was carried out 48 hours later).

b. Report from District Councillor (as above)

c. Report from Chairman of the Parish Council

CLlr Rowland reported that:

- The Emergency Planning team would be attending an event in Taunton to share best practice with other local teams;
- Unity Lane sewer works were ongoing at present.

d. Report from Misterton Recreation Field Trust (combined with Chair's report, above)

19/113. Planning including applications currently in circulation/determinations

a. To consider joining Crewkerne TC in the production of a joint Neighbourhood Plan

Members considered the proposal from Crewkerne Town Council as outlined at the September MPC meeting. Considerable concerns remained over the potential for costs to escalate, particularly as funding was not yet secured. All present felt that the plan was, in principle, well worth having due to the extra legal weight it carried with regards to development in and around the village. It was proposed to write to Crewkerne Town Council to state that the Parish Council were agreeable in principle to the idea of joining the proposed joint Neighbourhood Plan, subject to receipt of some hard financial information and written apportionment of costs and responsibilities. Should the

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Parish Council proceed, regular reviews of spending and continued involvement with the plan would be required.

Proposed: Cllr Rowland

Seconded: Cllr Restorick

RESOLVED

Action: Clerk to communicate with Crewkerne Town Council about next steps.

b. To note determinations:

19/01522/HOU – La Casa, Broughtons Drive – APPROVED

Noted.

c. To confirm attendance for meeting with Directors at A H Warren Trust re Kingshay Barton

Members noted that the Directors of A H Warren Trust had agreed to meet with elected members to discuss concerns raised by residents of Church Lane about the proposed changes to Kingshay Barton. Cllrs Rowland and Rousell had agreed to attend, and the Clerk would collate and circulate issues raised by residents.

19/114. Highways

a. To receive a report from the Parking Working Group (PWG)

A detailed report summarising the current position and options for further research had been circulated to members prior to the meeting. Members agreed further research was needed before any additional meetings were held.

b. To consider a proposed diversion of footpaths CH 20/9 and Y 19/UN

Members considered a proposal from Somerset County Council to reroute the above footpaths to improve the stability of one of the bridges. No objections were raised to this.

c. To agree a specification for the Parish Ranger

Members approved a pre-circulated work programme for the Parish Ranger. Clerk to send to SSDC.

d. To approve future works for the Parish Ranger

It was noted that the sign on Middle Street had been finished. Cllr Rousell requested that ‘No Through’ signage be considered for Newbery Lane, and the Clerk agreed to consult Highways about this.

19/115. Amenities

a. To receive an update on the cemetery extension project

The Clerk reported that the documents were currently with solicitors and being progressed – deeds were nearly ready for signing.

b. To receive the cemetery inspection report

Noted – new grave decorations noted previously, mirror now screwed down. Suggested that D of E students might be able to clear the hedge encroaching on graves and benches inside the cemetery.

19/116. Finance and Procedure

a. To agree invoices for payment and to note regular payments

<u>Voucher</u>	<u>Payee</u>	<u>Details</u>	<u>VAT</u>		<u>Total Payment incl VAT</u>	<u>Budget Line</u>	<u>Cheque Number/BACS</u>
169	Cox & Co	Payroll services	£	3.50	£ 21.00	Office costs	SO 1/10/19
170	Misterton WI Hall	Room hire	£	-	£ 11.00	Room hire	SO 1/10/19
171	Vodafone	Telephone				Office costs	DD
172	Staffing	Salary/ies	£	-	£ 581.10	Staffing	100796
		Mileage	£	-	£ 2.25	Mileage	100796
		Office costs	£	-	£ 11.80	Office costs	100796
173	P Clifton	Silica	£	1.78	£ 16.09	Emergency Plan	100797
174	K M Dike	Rec maintenance	£	42.50	£ 255.00	Rec	100798
		Total VAT to reclaim	£	47.78			

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TOTAL

£ 898.24

Proposed: Cllr Rowland

Seconded: Cllr Restorick

RESOLVED for payment

b. To note payments received

c. To note bank reconciliation

Items 19/116 b and c were deferred as the monthly bank statements had not arrived.

d. Refresh of MPC core documents and policies

New Code of Conduct in accordance with latest NALC model document.

Proposed: Cllr Rousell

Seconded: Cllr Rowland

RESOLVED

19/117. Items for the next meeting

To be advised to the Clerk seven days in advance of the meeting.

To include:

- Core documents refresh continued
- Neighbourhood Plan
- Budget and Precept

19/118. Date and location of next meeting

The next meeting was confirmed for Tuesday 19th November 2019, 6.30pm, WI Hall.