

# Misterton Parish Council

## Minutes of the Parish Council meeting held on 10<sup>th</sup> December 2019 At 6.30pm, WI Hall, Misterton

### Present:

|                           |                      |                   |
|---------------------------|----------------------|-------------------|
| Cllr Iain Rowland (Chair) | Cllr Geoff Restorick | Cllr P Gillard    |
| Cllr Viv Rowe             | Cllr Abbie Rousell   | Cllr L Bacigalupo |
| Cllr Graham White         | Cllr Andrew Callow   |                   |

### In attendance

Mrs K Sheehan (Clerk), Cllr Mike Best (SCC, SSDC), 1 member of the public.

### 19/131. Public Open Session

- No issues were raised.

### 19/132. Apologies for absence

Apologies for absence were received and accepted from Cllr McNeill (unwell).

### 19/133. Code of Conduct and Declarations of Interests

None.

### 19/134. Minutes of the meeting held on 19<sup>th</sup> November 2019

The minutes were approved as a true and accurate record of the meeting and duly signed.

**Proposed: Cllr Rowland**

**Seconded: Cllr Restorick**

**RESOLVED**

### 19/135. Matters Arising from Minutes

None raised.

### 19/136. Reports

#### a. Report from County Councillor & District Councillor

Cllr Best reported that:

- The County and District Councils were still in a period of purdah due to the General Election with the effect of most meetings being cancelled;

#### b. Report from Chairman of the Parish Council

Cllr Rowland reported that:

- The Emergency Planning conference had been useful and members of the Emergency Plan Team were planning to walk the river bed in the New Year to identify any potential blockages;
- Contributions from members of the public during Parish Council meetings were valued but must be measured in order to allow the Trust meeting to run to schedule;
- The Parish Council and Trustees wished all parishioners a happy festive period.

#### c. Report from Misterton Recreation Field Trust

- Moss an ongoing problem;
- CCTV order had been placed following a successful funding application.

### 19/137. Planning including applications currently in circulation/determinations

#### a. No new applications at time of agenda publication

#### b. No new determinations at time of agenda publications

#### c. To consider a revised proposal to join with Crewkerne Town Council in the production of a joint Neighbourhood Plan

Clerk outlined details of a proposal from CTC where Misterton's financial contribution to the Plan would be capped at £1000, all further costs would be met by CTC. MPC councillors also recognised that additional hours accrued by the Clerk on this project would need to be paid as overtime.

# Misterton Parish Council

Proposed: Cllr Rowland

Seconded: Cllr Restorick

RESOLVED

## 19/138. Highways

### a. To receive a report from the Parking Working Group (PWG)

A summary of recommendations from the PWG had been circulated and members were asked to decide which to put forward to SCC. An additional request to incorporate bars/loading restrictions on the approach to the station was requested to prevent unloading of car transporters etc.

**Actions: PWG to obtain a street map to support the report for Highways, further village consultation then to be arranged.**

It was also noted that there were some issues with a parked vehicle near Bullring Farm – Cllr Best agreed to look at whether this fell under County parking enforcement or police. Clerk would put updated parking enforcement telephone number in the Misterton Magazine.

### b. To approve future works for the Parish Ranger

As per work plan provided to SSDC. However, it was noted that the Clerk had offered to meet the new Ranger and walk through the key locations and tasks on the work plan. No response received yet from SSDC, Clerk to chase.

## 19/139. Amenities

### a. To receive the cemetery inspection report

Inspection of 'clinker' issue had been undertaken – no evidence of water ingress, if found again FoMCC had been asked to leave in situ so it could be further investigated. Cllr White reported that the cemetery extension fencing would be approximately £400.

## 19/140. Finance and Procedure

### a. To agree invoices for payment and to note regular payments

|              |                   |                             |   |       |   |                   |              |               |
|--------------|-------------------|-----------------------------|---|-------|---|-------------------|--------------|---------------|
| 183          | Cox & Co          | Payroll services            | £ | 3.50  | £ | 21.00             | Office costs | SO<br>1/12/19 |
| 184          | Misterton WI Hall | Room hire                   | £ | -     | £ | 11.00             | Room hire    | SO<br>1/12/19 |
| 185          | Staffing          | Salary (tax refund month 8) | £ | -     | £ | 651.70            | Staffing     |               |
|              |                   | Mileage                     | £ | -     | £ | 4.50              | Mileage      |               |
|              |                   | Office costs                | £ | 2.38  | £ | 14.25             | Office costs | 100805        |
| 186          | Allen Computers   | LiveDrive subscription      | £ | 10.00 | £ | 60.00             | Office costs | 100806        |
| 187          | K M Dike          | Cemetery maintenance        | £ | 42.50 | £ | 255.00            | Cemetery     | 100807        |
|              |                   | Total VAT to reclaim        | £ | 58.38 |   |                   |              |               |
| <b>TOTAL</b> |                   |                             |   |       |   | <b>£ 1,017.45</b> |              |               |

Proposed: Cllr Rowland

Seconded: Cllr Rousell

RESOLVED for payment

### b. To note payments received – deferred as bank statements not yet received.

### c. To note bank reconciliation – deferred as above.

### d. To consider the Budget and set the Precept for 2020/21

Members considered the draft budget circulated prior to the meeting. Members were asked to consider priorities for the forthcoming financial year. Tax base was noted as slightly reduced from current year. Considerations would need to include: cemetery gateposts, staff overtime to support neighbourhood plan, poss 20mph signage if recommendations agreed by SCC.

**Action: Clerk asked to model two further budgets with inflationary increase and additional £500 to precept for January meeting.**

### e. To agree 2020 meeting dates

Agreed and to be published on website.

## 19/141. Items for the next meeting

To be advised to the Clerk seven days in advance of the meeting.

# Misterton Parish Council

**19/142. Date and location of next meeting**

The next meeting was confirmed for Tuesday 21<sup>st</sup> January 2020, 6.30pm, WI Hall.