

MISTERTON PARISH COUNCIL

Councillors are summoned to the **November** meeting of the Parish Council
To be held on **Tuesday, 19th November 2019, 18.30, WI Hall, Middle Street**
Signed, K Sheehan, Clerk and RFO

AGENDA

1. Public Open Session

10 minute session to give residents the opportunity to indicate interests in the agenda items/put questions to Council that may be answered at a later date/become a future agenda item

2. Apologies for Absence

3. Code of Conduct and Declarations of Interest

4. Minutes of the last meeting

To review and resolve that the minutes of the meeting held on 15th October 2019 is a correct record

5. Matters arising from minutes

6. Reports

- a. Report from County Councillor
- b. Report from District Councillor
- c. Report from Chairman of the Parish Council
- d. Report from the Misterton Recreation Field Trust

7. Planning including applications currently in circulation/determinations

(Please see SSDC planning portal for full documentation relating to applications).

- a. 19/02416/FUL – Land adjacent to Knowle Lane, Misterton – Erection of agricultural building for secure storage of tools, animal feed, a farm office, and also a shelter/rest and an area to prepare food
- b. To note determinations:
 - 19/02398/OUT – Land off Orchard Way, Misterton - APPROVED

8. Highways & Footpaths

- a. To receive a report from the Parking Working Group
- b. To consider future works for the Parish Ranger
- c. To consider arrangements for the Somerset County Council Snow Warden scheme

9. Amenities

- a. To resolve to sign the contract for the acquisition of land at Misterton Cemetery
- b. To receive the Cemetery inspection report

10. Finance & Procedure

- a. To agree invoices for payment and note regular payments
- b. To note payments received
- c. To note bank reconciliation
- d. To consider the Budget and set the Precept for the 2020-2021 financial year
- e. To appoint an internal auditor for the 2019/20 financial year
- f. Refresh of MPC core documents and policies:
 - To adopt updated Complaints Policy & Procedure

11. Items for the next meeting

12. Next meeting - Tuesday 10th December 2019, 6.30pm, WI Hall