

MISTERTON PARISH COUNCIL

Councillors are summoned to the **June** meeting of the Parish Council
To be held on **Tuesday, 18th June 2019, 18.30, WI Hall, Middle Street**
Signed, K Sheehan, Clerk and RFO

AGENDA

1. Public Open Session

10 minute session to give residents the opportunity to indicate interests in the agenda items/put questions to Council that may be answered at a later date/become a future agenda item.

2. Apologies for Absence

3. Code of Conduct and Declarations of Interest

4. Minutes of the last meeting

To review and resolve that the minutes of the meeting held on 21st May 2019 is a correct record

5. Matters arising from minutes

6. Reports

- a. Report from County Councillor
- b. Report from District Councillor
- c. Report from Chairman of the Parish Council
- d. Report from the Misterton Recreation Field Trust

7. Planning including applications currently in circulation/determinations

(Please see SSDC planning portal for full documentation relating to applications).

- a. 19/00774/FUL – AH Warren Trust, Kingshay Barton, Church Lane – Alterations, erection of a single storey extension and change of use of land to domestic garden – amended plans
- b. 18/02355/FUL – Bodyworks Department, Crewkerne Station, Station Road – Amended plans – change of use of buildings and yard area from B2 use to B1/B2/B8 use and siting of storage containers for self-storage use and unit 2 for vehicle storage
- c. 18/02185/FUL – Owls Barton, Mosterton Road – Amended plans – alterations to site line and submission of certificate B

8. Highways & Footpaths

- a. To receive a report from the Parking Working Group

9. Amenities

- a. To receive an update on the cemetery extension project
- b. To consider allocating additional area for interment of ashes at rear of chapel
- c. To receive the Cemetery inspection report
- d. To consider access arrangements for PC mailbox

10. Finance & Procedure

- a. To agree invoices for payment and note regular payments
- b. To note payments received
- c. To note bank reconciliation
- d. To discuss new accessibility requirements for Parish Council website
- e. Refresh of MPC core documents and policies:
 - To adopt updated Standing Orders
 - To adopt updated Financial Regulations
 - To adopt updated/reaffirm policies and procedures relating to GDPR: General Privacy Notice, Staff & Cllrs Privacy Notice, Retention Guidelines, SAR procedures, Data Protection/Privacy/FOI policy and Consent Form

(Remainder of policies will be spread over July and September meetings)

11. Items for the next meeting

12. Next meeting - Tuesday 16th July 2019, 6.30pm, WI Hall