

MISTERTON PARISH COUNCIL

Councillors are summoned to the **Annual Parish Meeting and Annual Meeting of the Parish Council**

To be held on **Tuesday, May 15th 2018, 18.30, Misterton WI Hall** to be followed directly by the **May** monthly meeting of the Parish Council.

Signed
K Sheehan, Clerk and RFO

AGENDA – Annual Parish Meeting

1. Welcome and Introduction – Chairman
2. Chairman’s Annual Report (including Annual Report of the Rec Field Trust) – Cllr Iain Rowland
3. Annual Report from County Council – Cllr Mike Best
4. Annual Report from District Council – Cllr Angie Singleton
5. Public Open Forum (15 mins)

AGENDA – Annual Meeting of Council

1. Nominations for and election of Chairman 2018/19
2. Signing of declaration of acceptance of office by Chairman
3. Nominations for and election of Vice Chairman 2018/19
4. Signing of declaration of acceptance of office by Vice Chairman
5. To consider membership of working groups for 2018/19
6. To reaffirm Standing Orders and Financial Regulations

AGENDA – MAY MEETING OF COUNCIL

1. Apologies for Absence

2. Code of Conduct and Declarations of Interest

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

3. Minutes of the last meeting

To review and resolve that the minutes of the meeting held on 17th April 2018 is a correct record.

4. Matters arising from minutes

5. Planning Applications currently in circulation/determinations

- a. **18/01226/FUL** Mrs Bowditch, Owls Barton, Mosterton Road. Erection of a tiled roof conservatory to the rear of dwelling.
- b. **Determinations:**
 - **18/00561/FUL** St Christopher’s, Middle St – APPROVED
 - **18/00664/FUL** Misterton WI Hall - APPROVED

6. Finance & Procedure

- a. To consider the report of the Internal Auditor for 17/18
- b. To approve the Annual Governance Statements 17/18
- c. To approve the Accounts and End of Year Bank Reconciliation 17/18
- d. To approve the Accounting Statements 17/18
- e. To agree invoices for payment (to include insurance renewal)
- f. To note payments received
- g. To note any updates to the Risk Register
- h. To agree and adopt new policies and procedures in compliance with GDPR
- i. To adopt the NALC pay settlement for 18/19

7. Highways and Footpaths

- a. To consider the County Council response to request for 'slow' signs in Unity Lane

8. Amenities

- a. To arrange a date for an initial cemetery safety inspection

9. Items for the next meeting

10. Next meeting

Tuesday 19th June, 6.30pm, WI Hall